



SWASTHYA SATHI SAMITI
Registered under The Societies Registration Act, 1961 and working under
Department of Health and Family Welfare
7th Floor, SwasthyaSathi Building
SwasthyaBhavan, GN-29, Sector-V
Salt Lake City, Kolkata – 700091

Memo No- HFW-12011/1/2024-SWASTHYASATHI SEC-Dept. of H&FW/7024 Date- 21/06/24

Sub: Standard operating protocol for capturing of images and submission of Objective evidence for Swasthya Sathi Patients undergoing Chemotherapy and Radiotherapy

It is our constant endeavor to add various quality features in Swasthya Sathi software application for smooth transactions of hospital's claim with an aim to provide best possible health care to its beneficiaries.

This is under active consideration to clarify certain issues on image capturing and data uploading for patients undergoing chemotherapy/Radiotherapy.

IMAGE/VIDEO CAPTURING: All the CE stakeholders dealing with Oncology patients are directed to upload the images/Videos (as applicable) as per the following criteria:

- a) **Patient undergoing Chemotherapy:** Image/Video to be captured during chemotherapy procedure starting from reconstitution of medicines to transfer of medicines into IV bottle or directly injecting into the vein.
- b) **Patient Undergoing Radiotherapy:** To be captured during patient lying in such position that the face can be recognized properly while the patient lying under the machine during EBRT/IMRT
- c) **Intra-arterial treatment:** To be captured during injecting at the tumor site/tissue.

OBJECTIVE EVIDENCE CAN BE COLLECTED FROM THE MACHINE AS AN EVIDENCE OF RADIOTHERAPY.

1. **Treatment dose and duration:** Recording the specific radiation dose and duration of treatment sessions delivered by the machine can serve as concrete evidence of radiotherapy received.
2. **Planning images:** Comparison of initial planning images with images taken during or after treatment can demonstrate the changes in tumor size or shape, whenever it is applicable, validating the administration of radiotherapy.



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3. **Beam-on time:** The total time during which the radiation beam is actively delivering treatment can be measured by the machine, providing a quantifiable indicator of radiotherapy sessions.
4. **Treatment logs:** Detailed logs generated by the machine, tracking the time, energy, and intensity of each radiation session, offer a chronological record of radiotherapy administration.
5. **Dosimetry reports:** Reports outlining the specific radiation dose delivered by the machine.

NB: Henceforth, the hospital shall register all the cancer cases in the HBCR portal.
<https://www.ncdirindia.org/>


21/6/24

Director of Medical Education
Swasthya Bhawan, Govt. of West Bengal


20/6/24

Director of Health Services
Swasthya Bhawan, Govt. of West Bengal

Memo No- HFW-12011/1/2024-SWASTHYASATHI SEC-Dept. of H&FW/7621 **Date-** 21/06/24

Copy forwarded for information and necessary action to:

1. Secretary & State Nodal Officer, SwasthyaSathi, Department of Health and Family Welfare Government of West Bengal,
2. Special Secretary, SwasthyaSathi, Health and Family Welfare, Govt. of West Bengal,
3. Director of Medical Education, SwasthyaSathi, Health and Family Welfare, Govt. of West Bengal,
4. ASNO, Swasthya Sathi & Addl. Secretary-Department of Health & Family Welfare, Govt. of West Bengal,
5. Financial Advisor -SwasthyaSathi, Health and Family Welfare, Govt. of West Bengal,
6. OSD & DD (Admin), Health and Family Welfare, Govt. of West Bengal, Kolkata,
7. Joint Director (A/Cs), SwasthyaSathi, Health and Family Welfare, Govt. of West Bengal,
8. Joint Secretary (Law), Health and Family Welfare, Govt. of West Bengal,
9. District Magistrate- All
10. MSVP- All
11. CMOH- All



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12. Dy-CMOH-1- All
13. District Key Manager, Swasthya Sathi, ~~Purba Bardhaman,~~
14. ADHS(MERT) & Technical Officer, SwasthyaSathi, Govt. of West Bengal,
15. Assistant Financial Advisor, Health and Family Welfare, Govt. of West Bengal,
16. The District Nodal Officer, Swasthya Sathi,
17. State Surveillance Team, Swasthya Sathi,
18. District Surveillance Team- All,
19. Assistant Superintendent, Swasthya Sathi,
20. HECO, Swasthya Sathi,
21. FAO-Swasthya Sathi Samiti,
22. Sr. P.A to Principal Secretary, Health & Family Welfare, Govt. of West Bengal,
23. Office Copy.

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21/6/21

Director of Medical Education
Swasthya Bhawan, Govt. of West Bengal

J. S. Ghosh
20/6/21

Director of Health Services
Swasthya Bhawan, Govt. of West Bengal